



VISION MINISTRY OF HUNTSVILLE, AL

Guidelines and Procedures *Weddings and Conferences-The Lodge*

Thank you for choosing THE VISION as the location for your event. In order to insure the integrity of this property, we ask that you review the following guidelines in advance of your event:

1. Maintenance

- Your event is very important to us. Staff members from THE VISION will be available for the duration of your visit.
- The Lodge has air conditioning available. The thermostat is set at a steady temperature to make your event comfortable. Please contact a VISION staff member if you need assistance with the unit.
- Turn off lights when not in use.
- Keep doors closed at all times to maintain temperatures inside.
- If you use any dishes that are the property of THE VISION, please clean them and place them on available roller carts.
- As trash receptacles fill, tie the bags closed and place them in the containers provided on the deck. A staff member will come to retrieve them daily.
- Please place new trash bags in all receptacles. Additional liners will be made available.

2. Parking

- Minimal parking is available at the Lodge. A parking attendant will be made available for those who will need to park further away. This attendant will drive people from their parking to the Lodge via golf cart.

3. Safety

- An elevator is available for those who need it, but it is only to be operated by a VISION staff member.
- All minors should be supervised by an adult at all times.
- Some areas of THE VISION are still under construction. Do not approach any construction equipment and/or sites.
- Possession and use of fireworks, firearms, and similar equipment are not permitted.

- Alcoholic beverages are not permitted on campus. Smoking inside buildings is not permitted and is discouraged on campus. Use or possession of alcoholic beverages or illicit drugs will result in the guest(s) removal.
- Guests are financially responsible for damages to property and excessive cleaning costs.
- Guests are personally responsible for securing and protecting valuables while on THE VISION campus.